

## REGISTRATION FORM

Organizational Details	
Name of Organization	
Name of Executive Director	
Complete Mailing Address	
Official Email Address	
Phone Numbers (landline)	
Official Mobile Numbers	
Website	
Brief Description about your Organization:	
Where did you learn about this Learning Session? (Please tick) <input type="checkbox"/> Email from _____ <input type="checkbox"/> Referred by a friend, name: _____ <input type="checkbox"/> Facebook <input type="checkbox"/> Others, pls. specify _____	
Affiliations or Network (Please tick) <input type="checkbox"/> ABSNET <input type="checkbox"/> PCMN <input type="checkbox"/> AF <input type="checkbox"/> PCNC <input type="checkbox"/> CODE-NGO <input type="checkbox"/> Others, pls. specify _____ <input type="checkbox"/> LCF	
Do you have a Finance Manual?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Does the Finance Manual need updating and improvement? _____ <input type="checkbox"/> Who prepared the Finance Manual? _____ <input type="checkbox"/> When was the Finance Manual last updated? _____

Participants Information No. 1		
First Name	Last Name	Nickname
Designation	Email Address (primary)	Email Address (alternate)
Mobile Numbers	Mobility Requirement	Dietary Requirement
Where you involved in the preparation of the Finance Manual?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
What are your expectations from this Learning Session?		

Participants Information No. 2		
First Name	Last Name	Nickname
Designation	Email Address (primary)	Email Address (alternate)
Mobile Numbers	Mobility Requirement	Dietary Requirement
Where you involved in the preparation of the Finance Manual?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
What are your expectations from this Learning Session?		

**Counterpart Contribution Per Participant**

(covers AM and PM snacks and lunch, flowing coffee, session materials, Certificate of Participation, PF of Resource Speaker and Venue Rental)

- **FuND Phil member:** Four Thousand Pesos (Php 4,000.00)
- **Non-FuND Phil member:** Four Thousand Five Hundred Pesos (Php 4,500.00)
- **Note:** A group of five (5) participants per organization can avail of the FuND Phil member's rate.

**Payment Information**

Payment is required by Friday, July 26, 2019 prior to the scheduled Learning Session.

Please choose any one payment option:

\_\_\_ Direct Deposit/ Check Payment

Savings Account Name: Fundraisers Network for Development Inc.

Savings Account Number: 0015-0000-2530

Bank and Bank Branch: Union Bank - Libertad Mandaluyong

\_\_\_ Courier Service, such as LBC or Palawan Express (for pick-up)

Ms. Irish Jane S. Solijon, FuND Philippines

112 Anonas Extension, Sikatuna Village, Quezon City

**Terms and Conditions**

- Only those who have submitted their completed and signed Registration Form and scanned Deposit Slip of the Counterpart Contribution shall be given guaranteed seats in the Learning Session.
- Registration Form must be submitted by Wednesday, July 24, 2019.
- Full payment of the Counterpart Contribution must be paid by Friday, July 26, 2019. Email a copy of the deposit slip with the name of participant/s to confirm payment. Official Receipt shall be issued and distributed on the day of the Learning Session.
- In the event of a participant cancellation, a replacement is allowed as long as FuND Phil is informed by Friday, July 26, 2019. No refunds will be given if cancellation is received after the said date.
- Registration: starts at 8:30AM. Learning Session: starts at 9:00AM.
- For inquires and submission of Registration Form and Deposit Slip, you can give us:
  - a call at (02) 572-7355
  - a call or text message at 0949-425-2446 (Beth) and 0995-528-9980 (Irish) and
  - an email at: [membership@fundphilippines.com](mailto:membership@fundphilippines.com) and/or [info@fundphilippines.com](mailto:info@fundphilippines.com)

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date